

**VILLAGE OF HEISLER  
REGULAR COUNCIL MEETING MINUTES  
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE  
MARCH 18, 2014 @ 7:00 P.M.**

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The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday March 18, 2014 @ 7:00p.m.

**PRESENT:** Dennis Steil                      Mayor  
                 Kel Tetz                              Deputy Mayor  
                 Sven Bernard                      Councillor  
                 Amanda Howell                      Chief Administrative Officer

**CALL TO ORDER:**

Mayor Steil called the meeting to order at 7:02 p.m.

**ADOPTION OF AGENDA:**

**Motion 302/14**

Moved by Deputy Mayor Tetz to adopt the agenda with the following changes:

**Deletions:**

10.5- Bylaw Enforcement Report – February 2014

**CARRIED**

**MINUTES:**

**Motion 303/14**

Moved by Mayor Steil that Heisler Village Council approve the February 19, 2014 Regular Council meeting minutes as presented.

**CARRIED**

**PUBLIC HEARING:**              NONE

**DELEGATIONS:**              NONE

**BYLAWS:**                      NONE

**POLICIES:**                      NONE

**OLD BUSINESS:**              NONE

**NEW BUSINESS:**

**Review of Protocol for Regional Cooperation**

**Motion 304/14**

Moved by Mayor Steil that Heisler Village Council accept the Protocol for Regional Cooperation for information.

**CARRIED**

**Heisler Community Hall – December 2013 Utility Invoice**

**Motion 305/14**

Moved by Councillor Bernard that Heisler Village Council instruct the CAO to credit the utility account of the Heisler Community Hall in the amount of **\$450.00** as a one-time gesture of assistance from council.

**CARRIED**

**Review of the Fire Services Agreement**

**Motion 306/14**

Moved by Mayor Steil that Heisler Village Council instruct the CAO to draft a letter to Flagstaff County – Emergency Services Committee to inform them that Heisler requires amendments to the Fire Services Agreement, Schedule “C” - Service Fees. Added to the fee schedule will be the 2013 Freightliner fire truck at a rate of **\$400.00**/hour fully staffed, deleted will be the Class A or Mini Pumper at **\$200.00**/hour fully staffed.

**CARRIED**

**Review of the Regional Fire Chief Services Agreement**

**Motion 307/14**

Moved by Councillor Bernard Heisler Village Council accept and renew the Regional Fire Chief Services Agreement with no changes.

**CARRIED**

**COUNCILLOR REPORTS:**

Mayor Steil’s written report- None

Mayor Steil’s verbal report- None

Deputy Mayor Tetz’s written report-

-Flagstaff Family & Community Services – February 12/14 meeting minutes

Deputy Mayor Tetz’s verbal report- None

Councillor Bernard’s written report- None

Councillor Bernard’s verbal report- None

Public Works Operating Report- February/March 2014

Bylaw Enforcement Report – None

**Motion 308/14**

Moved by Mayor Steil that Heisler Village Council accept the above written/verbal reports as presented.

**CARRIED**

**CAO REPORT AND ACTION LIST:**

**Motion 309/14**

Moved by Mayor Steil that Heisler Village Council accept the CAO action list and CAO written report from the February 19, 2014 council meeting as information.

**CARRIED**

**FINANCIAL:**

**Cheque Register**

**Motion 310/14**

Moved by Councillor Bernard that Heisler Village Council accept the February 16<sup>th</sup> – February 28, 2014 cheque register #2030 - #2051 in the amount of **\$31,166.68** as presented.

**CARRIED**

**Cheque Register**

**Motion 311/14**

Moved by Deputy Mayor Tetz that Heisler Village Council accept the March 1<sup>st</sup> – March 15<sup>th</sup>, 2014 cheque register #2052-#2070 in the amount of **\$8,410.68** as presented.

**CARRIED**

**Petty Cash Expenses**

**Motion 312/14**

Moved by Mayor Steil that Heisler Village Council instruct the CAO to pay the petty cash expenses for February and March, 2014 in the amount of **\$82.15**.

**CARRIED**

**Financial Statement for February 2014**

**Motion 313/14**

Moved by Mayor Steil that Heisler Village Council accept the balance shown on the February 2014 financial statement as presented.

**CARRIED**

**1979 Fire Truck – Purchase offer**

**Motion 314/14**

Moved by Deputy Mayor Tetz that Heisler Village Council accept the offer of **\$9,000.00** from Joe Stahl of Gadsby Farming Company for the purchase of the 1979 GMC fire truck from the Village of Heisler.

**CARRIED**

**Sanitary Sewer Upgrading Project –(Phase 3 – Lougheed Avenue)**

**Motion 315/14**

Moved by Councillor Bernard that Heisler Village Council accept the tender from Cat Bros. Oilfield Construction Ltd. for completion of the village (phase 3) sewer upgrading project at a cost of **\$280,122.70**, with the project to start in spring 2014 as per the recommendation from Bob Hanewich of Select Engineering Consultant Ltd.

**CARRIED**

**Mayor Steil's Expenses**

**Motion 316/14**

Moved by Deputy Mayor Tetz that Heisler Village Council approve Mayor Dennis Steil's meeting and travel expenses from January 5, 2014 to March 18, 2014 in the amount of **\$716.00**.

**CARRIED**

**Ball Diamond Maintenance Tender**

**Motion 317/14**

Moved by Councillor Bernard that Heisler Village Council accept the submitted tender of **\$850.00** from Sheldon Steil for maintenance of the Heisler ball diamonds for the 2014 season (April 15-August 15).

**CARRIED**

**~Mayor Steil he has a pecuniary interest in this matter as he is related to Sheldon Steil and therefore abstained from voting on this item.**

**CORRESPONDENCE:**

- 13.1 Invitation from Edmonton's Mayor, Don Iveson – Zero 2014 – A Conference for a Low Carbon Future
- 13.2 Letter from Flagstaff County – 2014 Recreation Symposium
- 13.3 Letter from Village of Forestburg – Concerns with Flagstaff County's Letter to Municipal Affairs – Flagstaff Housing Group
- 13.4 ATCO Electric – Tree Incentive Program information
- 13.5 Flagstaff Regional Housing Group – January 21/14 meeting minutes
- 13.6 Communities in Bloom – Program Participation Invitation
- 13.7 Parents for Fun in Flagstaff – 2014 Movie in the Park
- 13.8 Interpretation Bulletin – New Home Buyer Protection Office
- 13.9 8<sup>th</sup> Annual Red Serge Ball support request
- 13.10 Letter from ATCO Electric – Municipal Annexations
- 13.11 Letter from Alberta Transportation – TRAVIS Multi-Jurisdiction Partners
- 13.12 Emergency Services Committee – February 4/14 meeting minutes
- 13.13 Letter from Alberta Tourism, Parks and Recreation – 2017 Alberta 55+ Winter Games
- 13.14 Letter from Canada Post
- 13.15 Report from the Hill – Building Canada Fund

**Motion 318/14**

Moved by Mayor Steil that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.15 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

**CARRIED**

**IN CAMERA:**

**Motion 319/14**

Moved by Mayor Steil that Heisler Village Council go In Camera to discuss personnel items at 8:10 p.m.

**CARRIED**

**OUT OF CAMERA:**

**Motion 320/14**

Moved by Mayor Steil that Heisler Village Council go Out of Camera at 8:12p.m.

**CARRIED**

**Letter from Camp Representative**

**Motion 321/14**

Moved by Councillor Bernard that Heisler Village Council accept the proposal from Dwight Perrault to remain as the Village of Heisler's Camp Representative for the 2014 camping season at a rate of **\$4.00/night/campsite**.

**CARRIED**

**DATE OF NEXT REGULAR COUNCIL MEETING:**

April 15, 2014 at 5:00pm

**ADJOURNMENT:**

As all items on the agenda were discussed, Mayor Steil adjourned the meeting at 8:40 p.m.

**X**

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Dennis Steil  
Mayor

**X**

Amanda Howell  
CAO

March 18, 2014